

MINUTE RECORD

FRIEND CITY COUNCIL MINUTES-SPECIAL MEETING DECEMBER 18, 2019, 6:00 p.m.

Mayor Knoke called the special meeting of the City Council to order at the City Hall. Advanced notice of the meeting was given by publication in The Sentinel, the appointed method for giving advanced notice. All proceedings shown were taken while the meeting was open to the attendance of the public.

Mayor Judith Knoke presided, and City Clerk Kim Goossen recorded the proceedings. The following Councilmembers were present: Stan Krause, Harlan Schrock, Phyllis Ryan, and Shane Stutzman. A quorum being present, and the meeting duly convened, the following proceedings were had and done.

As required by the Nebraska Open Meetings Act, Mayor Knoke announced that a copy of the Nebraska Open Meetings Act has been posted on the south door of the City Hall meeting room for all in attendance to review.

A motion was made by Krause, seconded by Schrock, that payroll and claims be approved by the claims committee, and be allowed, and the Clerk instructed to issue warrants on the respective funds to pay same. On roll call, voting aye, Ryan, Schrock, Krause, Stutzman. Nays, none. Motion carried.

The claims approved were as follows: Billy Baugh, re 51.06; Bruning Law, fe 16,833.00; Drake Refrigeration, se 173.55; EMC Insurance, fe 952.00; Eric Riley Electric, se 200.00; Exeter Lumber, su 26.00; Friend Country Club, se 2184.30; Lincoln Winwater, su 11.80; One Call Concepts, se 4.23; Recycling Enterprises, se 440.00; Tim Stutzman, se 1254.50; White Electric, su 84.47; Ryan Yoder, re 56.84. Total Claims Approved \$22,271.75.

Mayor Knoke announced that public comments would be received at this time. Kristen Milton mentioned there would be a celebration fundraiser held on Friday, December 20 at the Country Club. Everyone is welcome to attend.

Mayor Knoke reported that Zito Media is seeking approval to install a fiber optic equipment cabinet in the alley between Maple and Main Streets and 3rd and 4th Streets. Motion made by Schrock, seconded by Ryan to allow Zito Media to move forward with the installation of the fiber optic equipment cabinet. On roll call, voting aye, Stutzman, Krause, Ryan, Schrock. Nays, none. Motion carried.

Discussion was held regarding additional charges by Sargent Drilling on the repair work for the tower well. Motion by Stutzman, seconded by Schrock to approve the funds to pay the additional costs to Sargent. On roll call, voting aye, Krause, Ryan, Schrock, Stutzman. Nays, none. Motion carried.

Proposed Resolution 19-18 was read by Mayor Knoke.

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RESOLUTION NO. 19-18

WHEREAS, David Stutzman and Sophie Flaska desire to subdivide lots currently owned by them pursuant to §153.12 of the City Municipal Code as outlined in the survey and maps which are attached hereto as Exhibit A.

WHEREAS, David Stutzman wishes to acquire and attach to his property an approximately 10' X 45' piece of land currently owned by Sophie Flaska. In exchange Sophie Flaska wishes to acquire and attached to her property an approximately 5' X 50' piece of ground currently owned by David Stutzman.

AND WHEREAS the City Planning Commission has recommended approval of Stutzman and Flaska's application for subdivision.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Friend, Nebraska that the above described application shall be approved.

BE IT FURTHER RESOLVED that the applicants shall be solely responsible for filing all instruments necessary to convey title or otherwise accomplish the purposes for which the application was originally submitted in the Register of Deeds' office and all fees associated therewith.

Motion was made by Krause, seconded by Schrock to approve Resolution #19-18 authorizing the exchange of property owned by David Stutzman and Sophie Flaska. On roll call, voting aye, Stutzman, Ryan, Schrock, Krause. Nays, none. Resolution #19-18 was passed and approved this 18th day of December 2019.

Motion by Schrock, seconded by Stutzman to authorize Mayor Knoke to sign off on the 2020 Tax Credit for Fire and Rescue personnel. On roll call, voting aye, Ryan, Stutzman, Schrock. Krause, abstain. Nays, none. Motion carried.

Motion by Schrock, seconded by Ryan to adopt the Construction Alternatives Policies and Procedures. On roll call, voting aye, Krause, Stutzman, Ryan, Schrock. Nays, none. Motion carried.

Attorney Spohn announced up next on the agenda was the Request for Proposals for Construction Manager at Risk for the Municipal Pool Project. Proposals will be submitted by sealed bid and due by 5 p.m. on Monday, January 20, 2020. At that time, there will be a committee of five individuals that will open bids and review them for recommendation to the City Council at their February meeting. Motion to approve the issuance of Request for Proposals was made by Stutzman, seconded by Schrock. On roll call, voting aye, Ryan, Krause, Schrock, Stutzman. Nays, none. Motion carried.

Proposed Resolution 19-17 was read by Mayor Knoke.

RESOLUTION NO. 19-17

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WHEREAS, State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment;

WHEREAS, The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent form;

WHEREAS, The NDOT requires that such certification shall also include a copy of the meeting minutes showing the appointment of the City Street Superintendent by their name as it appears on the License (if applicable), their License Number and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

WHEREAS, the NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

BE IT RESOLVED that the Mayor of Friend is hereby authorized to sign the attached Year-End Certification of City Street Superintendent form.

Motion was made by Schrock, seconded by Krause to approve Resolution #19-17 authorizing the Mayor to sign the Year-End Certification of City Street Superintendent form certifying Ryan A.Brandt, License Number 1568, Class A, was the appointed City Street Superintendent for the period of January 1, 2019 to December 31, 2019. On roll call, voting aye, Stutzman, Ryan, Krause, Schrock. Nays, none. Resolution #19-17 was passed and approved this 18th day of December 2019.

Discussion was had regarding the rate of pay for potential candidates for the Deputy Clerk position.

No further business to come before the City Council, motion was made by Krause, seconded by Schrock, to adjourn the meeting. On roll call voting aye, Ryan, Stutzman, Schrock, and Krause. Nays none. Motion carried. Meeting adjourned at 6:41 p.m.

Judith K. Knoke, Mayor

ATTEST

Kimberly S. Goossen, City Clerk

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I, the undersigned, City Clerk of the City of Friend, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Council on December 18, 2019; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted and were in written form and available for public inspection within ten working days; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

City Clerk